

Minutes

Thursday, 17-Sept-2020, 12 pm EDT

Attending/ présent:

President	Marek Stastna (MS)	√		Past Pres.	Kim Strong (KS)	√
Vice-Pres.	Jim Abraham (JA)	√		Exec Dir	Gordon Griffith (GG)	√
Treasurer	Amir Shabbar (AS)	√		Dir. Pub.	Douw Steyn (DS)	Regrets
Cor. Sec.	Diane Pendlebury (DPe)	√		Congress 2020	Bruce Angle (BA)	Regrets
Rec. Sec.	Alexandre Audette (AA)	√		Congress 2020	Len Barrie (LB)	√
Congress 2021	Dave Fissel (DF)	√		Congress 2022	Yanping Li (YL)	√
Councillor-at-large	Bruce Sutherland (BS)	√		Councillor-at-large	Aldona Wiacek (AW)	√
Councillor-at-large	Christopher Poitras (CP)	√		Councillor-at-large	Dominique Paquin (DP)	√
Councillor-at-large	Iain Russell (IR)	√		Councillor-at-large	Clark Richards (CR)	√

Attachments to Minutes/Pièces jointes

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Acronyms Used :

CMOS-CCMC	CMOS Centre Chair and Membership Committee
PECC	Planetary Exploration Consultation Committee (Canadian Space Agency)
SPEC	CMOS Science and Public Education Committee
ECCC	Environment and Climate Change Canada
NSERC	Natural Sciences and Engineering Research Council of Canada
AMS	American Meteorological Society

1.	Approval of Agenda / Adoption de l'ordre du jour. <ul style="list-style-type: none"> Moved (KS), Seconded (CP), Carried
2.	Minutes of Executive Meeting #1/ Procès-verbal de la réunion du comité Exécutif #1 <ul style="list-style-type: none"> Changed date to right one.
3.	Congress and Congress Committee Updates/ Congrès et mise à jour des comités du congrès:
3(a)	CMOS 2020 Ottawa Final Report (BA) <ul style="list-style-type: none"> Still waiting on a final report.
3(b)	CMOS 2020 Ottawa Fall National Forum (LB) <ul style="list-style-type: none"> Public online forum (Coping with Extreme Weather, Oct. 8, 2020)

CMOS Council 2020-21 Meeting #1 2020-09-17

Procès-verbal du conseil de la SCMO 2020-21 Réunion #1 17-09-2020

	<ul style="list-style-type: none"> • (GG) Question the need to have a registration system. Worried that this would limit the number of people coming. Discussion: “Zoom bomb” is the potential problem. We will keep the registration system. • (MS) Reminder to Ottawa 2020 congress team to provide the final report.
3(c)	<p>CMOS 2021 Victoria (DF)</p> <ul style="list-style-type: none"> • See meeting document 3c for details. • In person meeting seems very unlikely (green congress). Plans for online meeting are being made. Plan to have a public speaker. • Goal to have a detailed plan by the end of November so that it can be put in action no later than January. • (JA) Package idea to remove some of the hassle that gov. employees face. Government people seem to be interested, will follow up on that with executive after meetings with gov. • Have to work out the budget for this meeting.
3(d)	<p>CMOS 2022 Saskatoon (YL)</p> <ul style="list-style-type: none"> • Behind schedule because of back-to-school adaptation. • Conference centre is reserved. Keep paying the different payment instalments? (MS & AS) We should discuss with the companies to either adjust or remove the dealine. • Thinking about a hybrid format. Wonder about impacts on attendance? • Registration fee: needs to be some fee to assure attendance.
4.	Vice President’s items (for information and decision) (JA)
4(a)	<p>Centre Chairs and Membership Committee Meeting #1 (JA)</p> <ul style="list-style-type: none"> • See attachment 4a for details. • Consider a tour speaker from a visible minority. • JA willing to contact AMS to have a joint effort to include members that are weather enthusiasts.
4(b)	<p>Consent agenda (JA)</p> <ul style="list-style-type: none"> • Will be made available. • Routine items (reports, minutes) are shared in advance, read and dealt with in advance. Idea: streamlining the meetings. • (GG) Notes that we don’t provide the documents early enough at the moment. • <i>Action item C1.1</i>: MS, JA and GG will come up with specific ideas and guidelines to ensure that and will report back at the next Council meeting.
5.	President’s item (for information and decision) (MS)
5(a)	<p>Strategic Plan review and revision procedure (MS)</p> <ul style="list-style-type: none"> • Plan: Version 0 of a strategic plan for November council meeting.
5(b)	<p>Tour Speaker 2020/2021 (MS)</p> <ul style="list-style-type: none"> • Katjia Fennel. See minutes of Executive meeting of Aug. 20, 2020. • (KS and MS) ensure diversity in the choice of tour speakers. • <i>Action item C1.2</i>: (MS and GG): Post-mortem on who did and did not have a tour speaker.
5(c)	<p>Review of Paid/Honorarium positions (MS)</p> <ul style="list-style-type: none"> • MS and GG went through who is paid to do what. Question is are we getting good value for our money?

CMOS Council 2020-21 Meeting #1 2020-09-17

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	<ul style="list-style-type: none"> MS will be coming with concrete thoughts on this by November (information) and January (Decision) 																		
5(d)	<p>Lack of Information on Scholarships and Awards (MS)</p> <ul style="list-style-type: none"> Need to clarify the eligibility and criteria to award scholarships. CR don't think there are good guidelines at the moment. Happy to participate with the scholarship committee to help rectify those guidelines. Good thing to do for the next council meeting. GG suggests moving the awarding criteria and guidelines to policies instead of by-laws. 																		
6.	<p>CMOS Website Redesign Update (GG)</p> <ul style="list-style-type: none"> Showed the website in its current state. (MS) asks council for a deadline to give the website development. <i>Before next council meeting.</i> 																		
7.	Executive Reports / Rapports de l'exécutif (Attachment XX) See reports for more details.																		
7(a)	<p>President/Président MS :</p> <ul style="list-style-type: none"> Notes the considerable communication issues that CMOS suffers from. 																		
7(b)	<p>Vice President/Vice-président JA :</p> <ul style="list-style-type: none"> Nothing to add from previous points. (MS) Notes the importance of the CWRA project. Big opportunity. 																		
7(c)	<p>Executive Director GG :</p> <ul style="list-style-type: none"> ECCC will be supporting us for the next 5 years (at least). \$50k per year. The details are being finalized at the moment. Refund of the deposit from Delta: Delta sent the refund check but we never received it (sent to wrong address). Rectification in process. 																		
7(d)	<p>Treasurer AS:</p> <ul style="list-style-type: none"> Received 4 payments from the Canada Emergency Benefits + Emergency loan. Received final payment from IUGG. 																		
7(e)	Recording Secretary AA – Nothing to report.																		
7(f)	<p>Corresponding Secretary/ Secrétaire correspondante DPe</p> <ul style="list-style-type: none"> Report is not on the Google doc. Contacted Tour Speaker, all seems to be going well. 																		
7(g)	<p>Past President / Présidente sortante KS:</p> <ul style="list-style-type: none"> See attachment 7g. <i>Action item C1.3:</i> (MS and GG) Obtain ARRCU budget information and actual spendings. 																		
8.	Cycle of activities / cycle d'activités – Nothing here. DPe will email it to council.																		
9.	Review of Action Items / examen des éléments d'action:																		
10.	<p>Upcoming Meetings 2020-2021 / réunions à venir 2020-2021 –</p> <table border="1"> <thead> <tr> <th>Exec</th> <th>CCMC</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td>Thursday</td> <td>Thursday</td> <td>Thursday</td> </tr> <tr> <td>October 15</td> <td>November 05</td> <td>November 12</td> </tr> <tr> <td>December 10</td> <td>January 07</td> <td>January 14</td> </tr> <tr> <td>February 11</td> <td>March 04</td> <td>March 11</td> </tr> <tr> <td>April 15</td> <td>May 20</td> <td>May 23</td> </tr> </tbody> </table>	Exec	CCMC	Council	Thursday	Thursday	Thursday	October 15	November 05	November 12	December 10	January 07	January 14	February 11	March 04	March 11	April 15	May 20	May 23
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CMOS Council 2020-21 Meeting #1 2020-09-17

Procès-verbal du conseil de la SCMO 2020-21 Réunion #1 17-09-2020

			AGM May 24
12.	Adjournment / ajournement (Agenda completed.)		

New Action Items from CMOS Council 1

C1.1	MS, JA, GG	Come up with specific ideas and guidelines to ensure that and will report back at the next Council meeting.	
C1.2	MS, GG	Post-mortem on who did and did not have a tour speaker.	
C1.3	MS, GG	Obtain ARRCU budget information and actual spendings.	

CMOS Council 2019-20 Meeting #5b 2020-06-18
Procès-verbal du Conseil de la SCMO 2019-20 Réunion #5b 18-06-2020

Outstanding Action Items
(Year is 2020-21 unless specified)

E1.1	GG	Contact Delta Ottawa for the 2020 congress venue refund of \$20K deposit.	
2019-20AGM.1	MS	Ensure that Council completes the development of a management process for the CMOS Members' Code of Conduct by the end of calendar year 2020, for presentation to the 2021 AGM.	
2019-20AGM.2	Fellows Committee	Review and rationalize the Fellow category and recommend any changes to Council and subsequently the AGM, with legal review if deemed necessary. ().	
2019-20C5.1	KS, MS	Complete assessment of virtual Congress for inclusion in the official Congress report.	
2019-20C5.2	GG	GG to clarify items included in "Bulletin Renewal-Online" Congress	
2019-20E5.2	BA	Ottawa LAC to submit cost proposal for Ottawa Plenary session to Council	Open
2019-20C4.2	GG	Discuss with Olatech required changes to website re donations.	Open
2019-20C3.7	GG/AS	Explore logistics and costs of suggested new Signing Authority Procedure and report to Exec	CIBC Forms being signed
2019-20C3.1	GG	Consider wording for a multi-year or stronger automatic renewal arrangement for future personal service contracts.	Open
2019-20E2.7	GG	Take lead in collection of bios of CMOS Councillors for posting on CMOS website.	Progress. Lead with GG Missing: Tim, Clark, Diane, Felicia and Laura
2019-20E1.3	GG	Update CMOS reference about its charitable status on CRA website when annual report on CMOS charitable status is done (spring 2020).	Open. Discussed at E4
2018-19AGM.2	Exec	With respect to the impact of waiving student membership fees since 2017, it was recommended to collect two more years of data to better inform a decision on whether or not to continue to waive the student membership fee. (Executive Committee).	Open

CMOS Council 2019-20 Meeting #5b 2020-06-18
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2018-19E3.3	GG	Conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)	Update at C4: RMS – awaiting return of signed version from RMS AMS – done and posted on website CGU – under review AMOS – done and posted.
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